

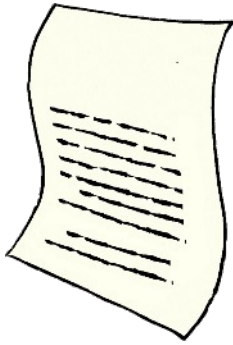


Easy Read Quick Guide to your Council Tax Appeal

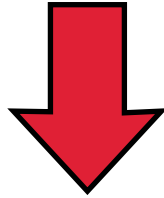
Your appeal and preparing for your
Valuation Tribunal Hearing



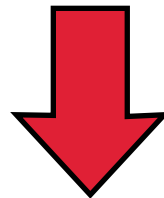
Easy Read version of
'Council tax valuation. Your appeal
and preparing for your Valuation Tribunal hearing'.



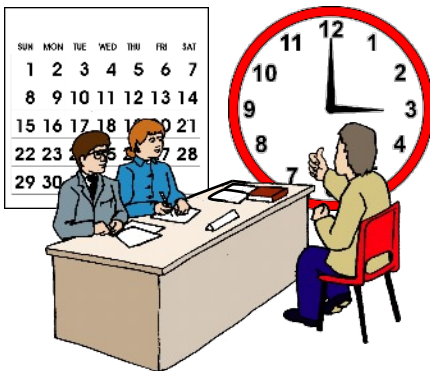
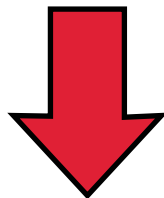
You have sent us your **appeal** with a copy of the notice from the **Valuation Office Agency**.



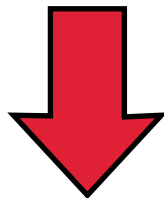
We arrange for your **hearing**.



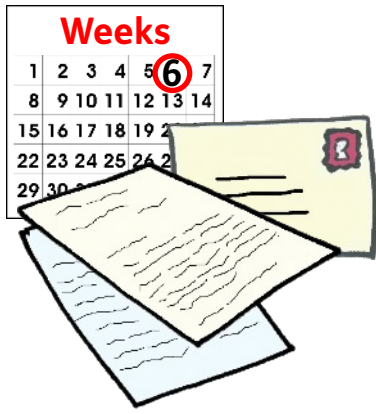
You prepare your case.



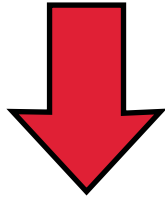
We will let you know the date for the **hearing** 8-10 weeks before. And tell you where it is.



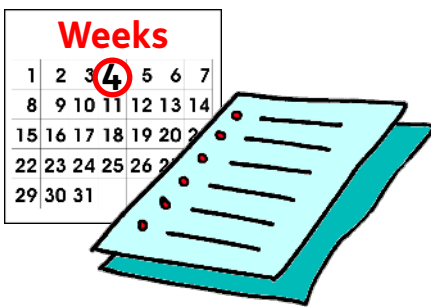
Contact us if you need any help or advice on **0303 445 8100**



The **Valuation Office Agency** will send you their case 6 weeks before the hearing.

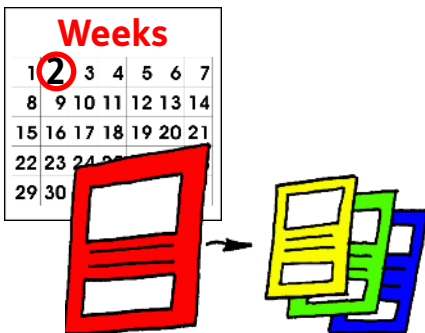
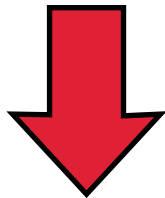


You must contact the **Valuation Office Agency** 4 weeks before the **hearing** if:

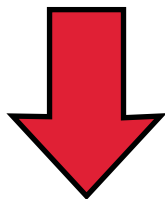


- you have new evidence
- or want to reply to what they said.

This is because the **tribunal** needs to see it before the **hearing**.

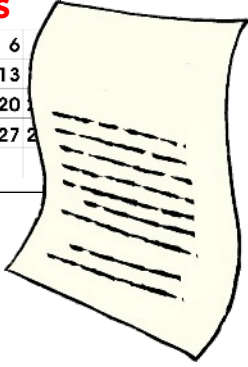


The **Valuation Office Agency** sends all this information to the tribunal 2 weeks before the hearing.

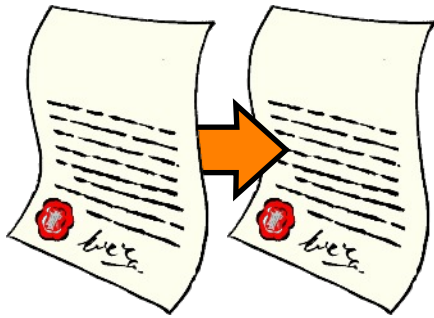
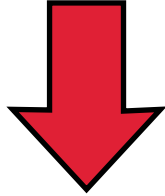


The **hearing** takes place.

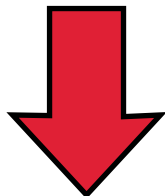
Months						
1	2	3	4	5	6	
8	9	10	11	12	13	
15	16	17	18	19	20	
22	23	24	25	26	27	28
29	30	31				



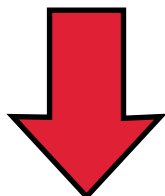
We will let you know what the decision is within 1 month.



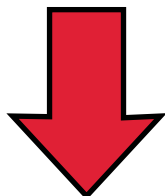
If you win the **appeal** we will tell the **Valuation Office Agency** to make changes.



Then the **Valuation Office Agency** makes the changes and tells the council. The council will tell you what the new bill is



If you don't agree with the tribunal's decision you can ask a higher court to look at it.



Please read the main Easy Read booklet for full details of what will happen and what you need to do.



Credits

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